



DATE: April 24, 2023  
FROM: Kris. Bezdecny, Chair, Academic Senate  
TO: Academic Senate Executive Committee  
CC: R. Roquemoire  
SUBJECT: Proposed Policy Modification: Committee Policies and Procedures, Faculty Handbook,  
Chapter II

This policy has not been updated since Quarter-to-Semester conversion. The changes reflect the change in the academic term pattern (semesters) now used at Cal State LA.

The Senate Executive committee recommends the following changes:

- Lines 4-5, 6, 8: Replaces “quarter” with “semester” based on our current academic term pattern.

1 **Committee Policies and Procedures**

2 **Election and Appointment to Committees**

3 (Senate: 4/16/74; President: 4/23/74)

4 Election and appointment of committee members and alternates take place during the spring quarter  
5 SEMESTER. After the election or appointment of faculty members to committees, but not before the first  
6 week following general student elections in the spring quarter SEMESTER, an organizational meeting of each  
7 new committee is held for the purpose of electing officers. Committee members and new officers take office  
8 on the day following the close of the spring quarter SEMESTER.