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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

## ACADEMIC ADVISEMENT SUB-COMMITTEE

AAS16 09

### MINUTES OF THE MEETING: March 20, 2017

**PRESENT:** D. Won, M. Murota, M. Fryling, N. Martinez, R. Davis, R. Giarrusso, M. Hawley

**EXCUSED ABSENCE:** D. Finocchiaro, Y. Xu

**ABSENT:**

Vice Chair D. Won convened the meeting on behalf of Chair D. Finocchiaro at 12:15 p.m. in ADM. 313.

1. Announcements  
M. Murota announced and invited AAD members to the upcoming Advising Institute, April 14, 2017 from 8:45am-11:45AM in Golden Eagle Ballroom 1.
2. Intent to Raise Questions  
None
3. Time Certain 12:30 – 1:00 pm with Vice Provost Tom Enders  
Lots of discussion by the group and questions answered following his presentation.
4. Approval of the Agenda (AASC 17 09)  
Did not discuss. To be continued.
5. Approval of the minutes (AASC 17 07 & 17 08)
6. Chair's Report  
D. Won presented Chair's Report on behalf of Chair D. Finocchiaro.
7. Liaison's Report (EPC):  
D. Won presented Liaison's Report on behalf of Chair D. Finocchiaro.
8. Liaison's Report (SPC):  
M. Fryling presented Liaison's Report.
9. Faculty and Professional Advisors' Role in Advisement  
Discussed. No major changes to current draft were suggested. D. Won requested that all members submit their suggestions and input by next meeting.
10. AAS Committee Structure & Charge  
Completion of this task was reported.
11. Advisement tools & Financial Aid: Queries and Concerns  
Addressed in time certain with T. Enders.
12. AAS Goals Update  
To be continued.

### 13. Adjournment

m/s/p (D. Won) adjourned at 1:33pm

*Distribution:*

Darlene Finnochiaro (Vice Chair)  
Deborah Won  
Vacant  
Marcia Murota  
Michelle Hawley  
Mika Cho  
Mitchell Fryling  
Naomi Martinez  
Roseann Giarrusso  
Veena Prabhu (Chair)  
Ying Xu  
Vacant (Pending)  
Vacant (Pending)

EPC Committee Liaison  
College of Engineering, Computer Science and Technology  
College of Health and Human Services  
Ex Officio, Director of University Academic Advisement Center  
Provost or Designee (Exec. Sec.)  
College of Arts and Letters  
Charter College of Education/ SPC Committee Liaison  
University Academic Advisement Center (Recording Secretary)  
College of Natural and Social Sciences  
College of Business and Economics  
Library and Student Affairs  
Undergraduate Student  
Graduate Student