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**ACADEMIC ADVISEMENT SUBCOMMITTEE**
**APPROVED**
**MINUTES OF MEETING:** November 6, 2017

**PRESENT:** R. Davis, M. Murota, E. Kang, M Fryling, D. Stenstrom, J. Chaudhuri, E. Dang, M. Murota, A. Na, E. Winokur

**1. Call to Order**

M. Fryling called the meeting to order.

**2. Announcements**

None

**3. Intent to Raise Questions**

None

**4. Liaison Appointments**

EPC Liaison (E. Dang) - EPC has been discussing EO 1100 and is preparing for the review of GE Modifications.

SPC Liaison (J. Chaudhuri) - SPC is looking into outdated webpages reflect old policies.

**5. Approval of the Minutes**

It was m/s/p to approve the minutes

**6. Approval of the Agenda**

M/s/p (Fryling) to add agenda item "Faculty and Professional Advisor Role"

M/s/p (Dang) to add agenda item "Debrief Dr. Zelman's visit"

M/s/p (Dang) to approve agenda as amended

**7. New Business**

Possible topics include:

- Survey faculty to see what they would like to like to do?
- Get input from students about what their advising experience.
- Look at EAB best practices and see if we would like to revise practices or policy in the faculty handbook.
- How can we disseminate best practices to faculty?
- The committee agreed to invite DSS to speak to committee about NACADA and to ask if they had any suggestions about campus-wide surveys about advising.
- Invite colleges to speak about how they involve faculty (Perhaps bringing faculty along with them)
- How do you engage faculty in your college, what are you struggling with, what is working?

**8. Old Business**

It was m/s/p to send documents from last year (faculty role in advising) to EPC, copying Exec, with a memo, requesting input – “please provide input, this will be one of the documents use to review the current policy on advisement.”

At the next meeting, the committee will consider crafting a memo to exec requesting expansion of the committee.

**9. Adjournment**

M. Fryling adjourned the meeting at 1:30