Academic Information Resources Subcommittee (AIRS) 16-05 APPROVED MINUTES

MONDAY, Feb 13, 2017
12:15-1:30 P.M.
ADM 313

PRESENT:; K. Ruiz-Mesa (A&L); D. Raymond (Vice-Chair); A. Doyle-Nichols (Chair); J. Bersig (DAT); A. Jamehbozorg (EPC Liaison);; Andre Ellis (NSS); J. Solis (ITS) Michael Lee (ITS/non-voting)

EXCUSED Absence: S. Baker (LIB), C. Haras (Exec Secretary/recorder), B. Bondad-Brown (CETL)

ABSENT: ASI (VACANT); Jose Perez- Carballo Vacant (B&E) E. Winokur (HHS)

Call to order

1. Approval of the agenda – MSP
2. Approval of minutes of 11/14/16- MSP
3. Announcements - NONE
4. Intent to raise questions - NONE
5. Reports:
    a. CETL– ITS Taskforce on LMS-
        i. Cohort- HCD 28 PPL 18 weeks
        ii. Kicked off ACUE Modules-
        iii. LMS Survey- Need more Faculty to take the survey. We wanted the survey to be done by now.
            1. To associated deans to push on faculty. Hard to see. More attention grabbing. Context. Flip. IOS outnumbers Android 2-1
            2. Giveaway for students- Ipad? Food Vouchers? Advertise on ASI Site, Bookstore give away.
            3. Open till the end of March? (Review data on 13th)
            4. Collect data on requirements for new host or LMS.
            5. ATI Compliance is a big issue. Moodle can't guarantee ATI Compliance due to customization of product. VPAT- not asked for.
            6. Chief diversity officer/ATI initiative.
    b. ITS- -
        i. Maintenance tonight 10pm- no interruption. Route change- high availability when we have outages.
        ii. Generally Fridays 7-11 GET Maintenance
        iii. Academic structure redesign project- GET reconfigured to accommodate organization of programs/plans/subplans- at the same time moving toward converting academic levels. (FSJSG) CMS accepted values over legacy. Working to standardize CMS. Will take effect August 1. Making changes March 1. Advisors will see different: Academic programs- College designation will be taken out. Will help get the word out once we know more. 8mo in advance.
            1. DR-Will we see a difference in program arrangement in account? Will help with global participation.
                a. JB- Need to check with registrar. Possibly. (Graduate to P.Bac.)
        iv. Mytools- Parallels from Citrix – Works a lot better. Faster, more consistent. (Mytools.calstatela.edu) Will not work in Moodle.

   c. EPC – Met on feb1/8 Discussed repeat requirements- Proposal to remove requirements
      i. Benchmark enrollment- Put a cap on enrollment so no one can raise it based on department. –Proposed
      ii. AIRS sent the Modes of delivery- That policy is just pending approval from president.

6. Faculty Survey for LMS use, what's next- Need to push for responses. Survey needs are being assessed. Open Bid process might hold up implementation.
   a. Create/share project timeline.
   b. Decide on renewal- how long do we want to renew for? Decisions to be made in May.
   c. Comparison Matrix? – Possibly available from other universities
   d. What have other CSU campuses done? – Leverage our combined effort.
   e. CETL Help identify power users.
      i. Hybrid Course Users
      ii. Ease of Use
7. Zoom procedures/protocols for online meetings-
8. Next meeting: February 27, 2017
9. Adjournment MSP 1:32

MEMBERSHIP
Sarah Baker (LSA)
Jim Bersig (ADAT, Non-voting)
Beverly Bondad-Brown (ADET, Non-voting)
Adelaide Doyle-Nichols (CHAIR) (CCOE)
Arash Jamehbozorg (EPC Liaison)
Catherine Haras, Executive Secretary (Non-voting)
VACANT (ASI Student Representative)
Elizabeth Winokur (HHS)
Andre Ellis (NSS)
Jose Perez-Carballo (B&E)
David Raymond (VICE-CHAIR) (ECST)
Kristina Ruiz-Mesa (A&L)
Jason Solis (ITS, Non-voting)
Michael Lee (ITS, Non-voting)

Spring 2018

~~February 13, 2017~~
February 27, 2017
March 13, 2017
April 10, 2017
April 24, 2017