Academic Information Resources Subcommittee (AIRS) 16-07 APPROVED MINUTES
MONDAY, April 10, 2017
12:15-1:30 P.M. ADMIN 312

PRESENT: A. Doyle-Nichols (Chair); C. Haras (Exec Secretary/recorder); D. Raymond (Vice-Chair); A. Jamehbozorg (EPC Liaison); E. Winokur (HHS); B. Bondad-Brown (CETL); J. Solis (ITS); S. Baker (LSA); J. Bersig; K. Ruiz-Mesa (A&L); A Ellis (NSS)
EXCUSED Absence: M. Lee (ITS)
ABSENT: ASI (VACANT); B&E (VACANT)

1. **Call to order** 12:21 pm
2. **Approval of 4/10/17 agenda** m/s/p
3. **No minutes**
4. **Announcements:** None
5. **Intent to raise questions:**
   (A. Ellis) "How can faculty with 'staff' designation in HR receive all faculty emails?"
6. **Reports:**
   a. **CETL**- ITS Taskforce on LMS—vendors will demo virtually. Archived zoom presentations will be available; please encourage your colleagues to view and give their input; campus emails will go out for each LMS.
   b. **ITS**- Microsoft Identity will be replaced with self-service
   c. **EPC**- Discussion of a "class attendance" policy
7. **Discussion items**
   a. **LMS rubric for demos**
   Rubric was amended to include: Gradebook, max file size, integration with TII, email, mobile, quizzing, posting files, migrating Moodle content, and downtime**;** Vendors will demo these basic features. Feedback form should include a question how the LMS compares to Moodle. "Ease of use" should be asked on feedback form as it came up repeatedly in the faculty survey. Add a question on "concerns with the LMS" based on the demo and an open ended question on "additional things not covered" in the demo.

8. **Next meeting:** *No meeting 4/24*; we will meet May 1 LIB PW CETL Annex (PW 3074)
9. **Adjournment:** 1:33 pm