

J. Goodrich, D. Hazra, J. Li, L. Mendez, C. Ney, R. Vellanoweth, R. Vogel

ABSENT

R. Ackerman, T. Bettcher, C. Blaszczynski, R. DeChaine, G. Fried Amilivia, P Narguizian, B. Roy

EXCUSED ABSENCE

Chair Warter-Perez convened the meeting at 1:42 p.m.

1. 1.1 Chair's Announcements:

ANNOUNCEMENTS

1.1.1 The call for the WSCUC (formerly WASC) Steering Committee will be going out today or tomorrow. Provost Mahoney and Dean Brown will appoint faculty in consultation with Senate Exec. Please review the call and consider colleagues who may have the required expertise and interest (including yourself) and encourage them to submit a brief description of their interest and expertise via email to the academic senate.

1.1.2 At its meeting on September 29, the Executive Committee approved by Executive Action an editorial change to the policy: Timeline for Ordering Required Course Materials per a request from the Faculty Policy Committee. Because of semester conversion, the guidelines currently provided give a date that is too late for compliance with the Higher Education Opportunities Act (HEOA).
The change is as follows: Delete seven weeks prior to the first day of the and add OF WEEK 10 OF THE PRIOR before "term".
This action will stand approved at the close of business today unless there is a request to agendaize it.

1.1.3 Since the last Senate meeting, President Covino has approved the following Senate recommendations (all on October 3rd):

- Proposed Policy Modification: Appointments, Faculty Handbook, Chapter VI, effective fall 2016
- Proposed Policy Modification: Internal Guidelines for Early Registration, Faculty Handbook, Appendix K, effective fall 2016. The new title is Early Registration Policy and it will be located in Chapter V
- Proposed Policy Modification: Protection Against Misconduct in Research, Faculty Handbook, Chapter VI, effective fall 2016
- Proposed Modification: Mission of the California State University, Los Angeles, Faculty Handbook, Chapter I, effective fall 2016. The new location of the mission statement will be at the beginning of the Appendices

The Faculty Handbook is being updated to include these approved policies.

2. Senator Acevedo raised the following concerns: This concern is two-fold regarding the University Bookstore. First, is there a definite date as to when the University bookstore actually orders its books, given that faculty have a clear deadline as to when they must submit their book orders?
Second, is there a policy as to how many books the University bookstore will actually order per class? This past semester, only one book was ordered for my POLS 3740 class (out of 40 students) and several students had to wait 3 weeks before they were able to get a book putting them behind in their readings.

CONCERNS FROM THE FLOOR

3. 3.1 None.

INTENT TO RAISE QUESTIONS

3.2 Chair Warter-Perez presented the response from Provost Mahoney to Senator Aniol's Intent to Raise Questions (ASM 16-4): "This question concerned the campus conflict of interest in instructional materials policy which was approved by the Academic Senate on February 9, 2016 and signed by the President on April 14, 2016. Our campus policy

INTENT TO RAISE
QUESTIONS (continued)

does not permit financial profit from the assignment of any instructional materials in any course, with two exceptions noted in policy. These two exceptions are (1) peer-reviewed books and textbooks; and (2) when any faculty authored material has been adopted by departments or programs outside of Cal State LA. During the senate debate about this policy, a senator from NSS proposed an amendment that would have allowed a departmental exception and the amendment was not passed. Our campus policy does not provide an exemption for departmentally-assigned instructional materials.”

APPROVAL OF THE
MINUTES

4. 4.1 It was m/s/ (Bodinger-deUriarte) to approve the minutes of the meeting of September 27, 2016 (ASM 16-6).
- 4.2 Senator Prabhu reported an editorial change under “Announcements.”
- 4.3 The minutes were approved as amended.

APPROVAL OF THE
AGENDA

5. It was m/s/p (Bodinger-deUriarte) to approve the agenda.

SENATE CHAIR’S REPORT

6. Chair Warter-Perez presented her report.

PROVOST’S REPORT

7. None.

REPORT OF THE STATE-
WIDE SENATE MEETING
SEPTEMBER 14-16, 2016
(ASCSU 16-1)

8. 8.1 A Q&A period was held with Statewide Senators Baaske and Bodinger-deUriarte.
- 8.2 Chair Warter-Perez reported that the full report is posted on the Academic Senate website.

E-ADVISING INITIATIVE
*Presented by: Tom Enders,
Vice Provost for Enrollment
Services*
Time Certain 2:00 p.m.

9. Vice Provost T. Enders presented the E-Advising Initiative. A Q&A period followed.

PROPOSED POLICY MODI-
FICATION: THE STUDENT
POLICY COMMITTEE,
FACULTY HANDBOOK,
CHAPTER IV (16-3)
Second-Reading Item
Forwarded to the President

10. 10.1 Chair Warter-Perez reminded the body that the Cleman motion was on the floor.
- 10.2 Debate ensued.
- 10.3 The Cleman motion failed. (V: 17/18)
- 10.4 The recommendation was APPROVED (16-3). (V: 25/12)

PROPOSED POLICY MODI-
FICATION: APPOINTMENT
OF ADMINISTRATORS –
FORMAL AND INFORMAL
CONSULTATION: AD HOC
ADVISORY COMMITTEES,
FACULTY HANDBOOK,
CHAPTER III (16-4)
Second-Reading Item
Forwarded to the President

11. The recommendation was APPROVED (16-4). (V: 34/4)

ADJOURNMENT

12. It was m/s/p (Prabhu) to adjourn at 2:51 p.m.