



**CURRICULUM SUBCOMMITTEE**

**APPROVED**

**MINUTES OF MEETING** October 17, 2017

**PRESENT** O. Aina, Z. Cui, F. Dizadji-Bahmani, M. Garcia, A. Khodayari,  
D. Finocchiaro, T. Omidsalar, G. Simon-Cereijido, V. Pena, C. Pugh,  
E. Tam

**EXCUSED ABSENCES** E. Demeke

1 Call to Order

G. Simon-Cereijido called the meeting to order at 10:54am.

2 Announcements

M. Garcia announced that CURRICULOG timeline is established. Demo will be shared for input from departments and faculty.

3 Intent to Raise Questions

None.

4 EPC Liaison Report

D. Finocchiaro reported that EPC cancelled the 10/04/2017 meeting.

5 Approval of the Minutes

It was m/s/p to approve the minutes.

6 Approval of the Agenda

It was m/s/p to approve the agenda.

7 Curriculum

None.

8 New Business

None.

9 Old Business

a. Catalog Program Descriptions

M. Garcia reported that the layout needs to be unified when a program has multiple options. The catalog will focus on requirement for current year; the narrative will be simplified, advising information will be minimized.

This information item can be removed from the agenda.

b. Programs and Roadmaps, CS 16-06

M. Garcia reported that because Degree Planner only works for semester courses, roadmap is needed to be created by every program for their current students. Many programs are still reluctant due to the hidden units and tedious programmatic.

This information item can be removed from the agenda.

c. Curriculum Handbook

Revision of the handbook is in progress. M. Garcia is updating the online and hybrid section.

d. Student Internships – EO 1064, (c.f. CURR-04), CS 13-02

This is to be revised on 10/18/2017.

e. Service Learning Policy, CS 15-02

The (sl)s and (cl)s need to be cleaned up.

f. Delegation of Authority to Approve Subprograms (Options, Concentrations, Special Emphases) and Minors – EO 1071, CS 16-01

This information item has been discussed and can be removed from the agenda.

g. Extra Item

This subcommittee will help review the upper division (wi) proposals.

10 Adjournment

G. Simon-Cerejido adjourned the meeting at 11:54 am.