



**CALIFORNIA STATE UNIVERSITY, LOS ANGELES**  
Office of Undergraduate Studies

**EPC M16-05**

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**EDUCATIONAL POLICY COMMITTEE**

**APPROVED**

**MINUTES OF MEETING:** September 28, 2016

**PRESENT:** M. Abdullah, P. Arvedson, K. Baaske, T. Bettcher, E. Dang, E. Draper, M. Finney, M. Germano, L. Greenberg, M. Hawley, A. Jamehbozorg, A. McCurdy

**EXCUSED ABSENCE:** D. Finocchiaro

1. **Call to Order**

P. Arvedson, Chair, called the meeting to order.

2. **Announcements**

1. P. Arvedson introduced new member Melina Abdullah to committee.

2. M. Garcia will serve as Executive Secretary at next meeting on October 5<sup>th</sup>.

3. The Policy on Declaring a Major, a Minor, a Dual Major was returned to EPC to address concerns from the Executive Committee.

4. Provost L. Mahoney has a Time certain at today's EPC Meeting.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

Academic Advisement Subcommittee – (D. Finocchiaro) Submitted report

Academic Information Resources Subcommittee – (A. Jamehbozorg) Submitted report

Curriculum Subcommittee – (T. Bettcher) Submitted report

Executive Committee – (K. Baaske) No report

General Education Subcommittee – (A. McCurdy) Submitted report

Library Subcommittee – (L. Greenberg) Submitted report

Program Review Subcommittee – (M. Germano) Submitted report

5. **Approval of the Agenda**

It was m/s (Baaske) to approve the agenda.

The agenda was approved.

6. **Approval of the Minutes**

It was m/s (Dang) to approve the minutes.

The minutes were approved as amended.

7. **Curricular Items**

None.

8. **Postbaccalaureate Writing Requirement, EPC 16-07**

The committee discussed this item.

It was m/s (Greenberg) to approve this policy.

The motion was passed.

9. **Academic Progress & Milestones, EPC 16-04**

Time Certain: L. Mahoney at 2:30 p.m.

10. **Draft Missed Class Time and Makeup Policy, EPC 16-03, EPC 16-05**

The committee discussed this item with L. Mahoney.

11. **Benchmark Enrollment, EPC 16-01**

This item is tabled until working group has a report for the committee.

12. **Adjournment**

P. Arvedson adjourned the meeting at 2:55 p.m.