



CALIFORNIA STATE UNIVERSITY, LOS ANGELES
Office of Undergraduate Studies

EPC M16-07

EDUCATIONAL POLICY COMMITTEE

APPROVED

MINUTES OF MEETING: October 12, 2016

PRESENT: M. Abdullah, P. Arvedson, K. Baaske, T. Bettcher, E. Dang, E. Draper, M. Finney, M. Germano, M. Hawley,
A. Jamehbozorg, A. McCurdy

EXCUSED ABSENCE: D. Finocchiaro, L. Greenberg

GUEST: K. Brown

1. **Call to Order**

P. Arvedson, Chair, called the meeting to order.

2. **Announcements**

1. P. Arvedson – There will be no EPC meeting on 10/19/16 so the working groups can use the time to get together.
2. K. Brown – The Policy for Establishing Graduate Program Admissions Procedures was signed by President Covino. This policy will be placed above “Admissions in 5000-Level Courses” in the Faculty Handbook.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

Academic Advisement Subcommittee – (D. Finocchiaro) No report.
Academic Information Resources Subcommittee – (A. Jamehbozorg) Submitted report.
Curriculum Subcommittee – (T. Bettcher) No report.
Executive Committee – (K. Baaske) Submitted report.
General Education Subcommittee – (A. McCurdy) No report.
Library Subcommittee – (L. Greenberg) No report.
Program Review Subcommittee – (M. Germano) Report submitted by K. Brown.

5. **Approval of the Agenda**

It was m/s (Baaske) to approve the agenda.
The agenda was approved.

6. **Approval of the Minutes**

It was m/s (Dang) to approve the minutes.
The minutes were approved.

7. **Curricular Items**

None.

8. **Policy on Declaring a Major, a Minor, a Dual Major, *EPC 16-09**

The committee discussed this item. T. Bettcher will take the committee concerns back to the working group.

9. **Draft Missed Class Time and Makeup Policy, EPC 16-03, EPC 16-05**

The committee began discussion of this policy.

10. **Academic Progress & Milestones, *EPC 16-04**

The committee did not discuss this item.

11. **Benchmark Enrollment, EPC 16-01**

This item is tabled until working group has a report for the committee.

12. **Adjournment**

P. Arvedson adjourned the meeting at 2:55 p.m.