



CALIFORNIA STATE UNIVERSITY, LOS ANGELES

Office of Undergraduate Studies

EPC M16-11

EDUCATIONAL POLICY COMMITTEE

APPROVED

MINUTES OF MEETING: November 16, 2016

PRESENT: M. Abdullah, P. Arvedson, K. Baaske, T. Bettcher, E. Dang, E. Draper, M. Finney, D. Finocchiaro, M. Germano, L. Greenberg, M. Hawley, A. Jamehbozorg, A. McCurdy

GUEST: K. Brown

1. **Call to Order**

P. Arvedson, Chair called the meeting to order.

2. **Announcements**

M. Hawley – Advisors’ Institute, Friday, Nov 18th in the GE Ballrooms from 8:45 am – 11:45 am.

3. **Intent to Raise Questions**

P. Arvedson – Will there be a quorum for the meeting scheduled for 11/23rd?
The committee decided by a show of hands not to meet on 11/23rd.

4. **Liaison Reports**

Academic Advisement Subcommittee – (D. Finocchiaro) No report
Academic Information Resources Subcommittee – (A. Jamehbozorg) Submitted report
Curriculum Subcommittee – (T. Bettcher) Submitted report
Executive Committee – (K. Baaske) No report
General Education Subcommittee – (A. McCurdy) No report
Library Subcommittee – (L. Greenberg) No report
Program Review Subcommittee – (M. Germano) No report

5. **Approval of the Agenda**

It was m/s/p to approve the agenda.

6. **Approval of the Minutes**

It was m/s (Dang) to approve the minutes.
The minutes were approved.

7. **Curricular Items**

None.

8. **Benchmark Enrollment, *EPC 16-01**

The committee discussed the draft policy from the working group. It was m/s (Bettcher) for the working group to revise the draft policy incorporating suggested changes and bring back to the committee for review.

9. **Academic Progress & Milestones, *EPC 16-04**

The committee discussed the draft policy from the working group.
It was m/s (Germano) to approve.
The motion was passed.

10. **Draft Missed Class Time and Makeup Policy, *EPC 16-03, *EPC 16-05**

The committee discussed this policy. E. Draper and P. Arvedson will bring revised draft for review at next meeting.

11. **Graduation Writing Assessment Requirements, *CS-16-03; *Memo from CS**

The committee did not discuss this item.

12. **Policy on Declaring a Major, a Minor, a Dual Major, *EPC 16-09**

The committee did not discuss this item.

13. **Adjournment**

P. Arvedson adjourned the meeting at 2:55 p.m.