



GENERAL EDUCATION SUBCOMMITTEE

APPROVED

MINUTES OF MEETING: September 13, 2016

PRESENT: R. Ackerson, M. Garcia, B. Hardacre, J. Hong, A. McCurdy, S. Regan, K. Ryan, W. Tikkanen
ABSENT: J. O'Neil

1. **Introductions**

M. Garcia conducted introductions of committee members.

2. **Election of Chair**

M. Garcia conducted election of B. Hardacre as Chair and K. Ryan as Vice-Chair.

3. **Call to Order**

B. Hardacre, Chair called the meeting to order.

4. **Announcements**

M. Garcia introduced C. Harris, the Director of Writing Across the Curriculum (WAC) for Cal State LA.
M. Garcia went over GE Survey which will be submitted to the Chancellor's Office on Wednesday, 9/14/16.

5. **Intent to Raise Questions**

None.

6. **Approval of the Agenda**

M/s (Regan) to approve alternate agenda submitted by M. Garcia with two additions (new item #8 Writing Across the Curriculum (WAC) and new item #9 GE Advising).
The motion was passed.

7. **Report of the EPC Liaison**

A. McCurdy gave report.

8. **Writing Across the Curriculum (WAC)**

C. Harris - WAC Opening Event will be held on October 20th in the Center for Effective Teaching and Learning (CETL). Time TBA. He is available to provide support and guidance to faculty.

9. **GE Advising**

M. Garcia – discussed advising issues. M. Garcia will create draft overview of faculty advising training tools for committee to review.

10. **Old Business:**

Service Learning Policy, GES 15-02

The committee did not discuss this policy. The committee will review draft policy for next meeting.

GE Handbook, GES 15-03

The committee did not discuss this item. The committee will review draft GE Handbook for next meeting.

11. **Adjournment**

The meeting adjourned at 1:22 p.m.