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GENERAL EDUCATION SUBCOMMITTEE

APPROVED

MINUTES OF MEETING: February 14, 2017

PRESENT: R. Ackerman, M. Finney, M. Garcia, B. Hardacre, S. Regan, W. Tikkanen

EXCUSED ABSENCE: J. Hong, M. Hu, J. O'Neil, K. Ryan

1. **Call to Order**

B. Hardacre, Chair, called the meeting to order.

2. **Announcements**

1. M. Garcia made the following announcements:

a) Articulation Workshop held February 3<sup>rd</sup>.

b) QRTF Report Response submitted.

c) Admissions Proposal – Feb 20<sup>th</sup> hearing at Cal State LA 6-7:30pm GE Ballroom.

d) New AVP for Faculty Affairs Michael Caldwell and New VP for Diversity & Engaged Learning Octavio Villalpando.

2. W. Tikkanen – New GE survey has been launched.

3. R. Ackerman – Presented red cards with immigration information that can be handed out to concerned students with a link to the [CLS website](#) for more information.

3. **Intent to Raise Questions**

1. W. Tikkanen – What percentage of our 484 GE courses were offered last semester?

2. S. Regan – What GE courses are being over offered or under offered?

4. **Approval of the Agenda**

It was m/s/p to approve the agenda.

5. **Approval of the Minutes**

It was m/s/p to approve the minutes.

6. **Report of the EPC Liaison**

M. Finney submitted report.

7. **Curriculum**

None.

8. **New Business:**

a. **Digest of General Education Requirements, INFO ITEM**

M. Garcia shared the Digest of General Education Requirements report with the committee.

9. **Old Business:**

a. **Service Learning Policy, GES 15-02**

M. Garcia will show most recent draft with M. Caldwell and M. Willard.

b. **GE Assessment Plan**

W. Tikkanen will provide regular updates throughout the semester.

c. **GE Handbook, GES 15-03**

W. Tikkanen will coordinate with C. Harris to develop GE Handbook and website.

d. **Curricular Review Process, GES 16-02**

Curriculum Subcommittee is working on draft and will send to GE Subcommittee to review.

10. **Adjournment**

The meeting adjourned at 1:22 pm.