



Library Subcommittee Minutes: Thursday, October 12, 2017

LSM 17-3 Approved: October 26, 2017

Present: S. Agarwal, I. Brooks, S. Meyer, C. Rodriguez (Executive Secretary), S. Stretch-Stephenson, C. Toledo-Corral, H. Yu (Chair)

Excused: M. Hendrata, N. Lee

Absent: J. McCormick

H. Yu convened the meeting at 11:05am.

1. Announcements

Dean Rodriguez announced the Faculty Book Exhibition opened on Monday, October 9 to end of October in the Fine Arts Gallery with 280 faculty publications on display.

2. Intent to Raise Questions

None

3. Approval of the Minutes of the Meeting of September 14, 2017 (LSM 17-1)

It was m/s/p (Stretch-Stephenson) to approve the minutes.

4. Approval of the Minutes of the Meeting of September 28, 2017 (LSM 17-2)

It was m/s/p (Agarwal) to approve the minutes.

5. Approval of the Agenda

It was m/s/p (Stretch-Stephenson) to approve.

6. Reports

6.1 I'Jazz Brooks, ASI Liaison – I'Jazz reported that the posted online to voice student opinion on changes gave good reviews of Level A and requests for more similar space in the Library.

6.2 Namhee Lee, EPC Liaison – No report

6.3 Carlos Rodriguez, University Library Dean – Dean Rodriguez gave a brief update of the following:

- COLD meeting – The Council discuss collaborative Library system, resource sharing and looking at campus deselection process
- Updates of the CSU Libraries shared system-wide strategic plan – will share in a couple of weeks before finalizing it
- Update to the RFQ – this phase is to select an architecture firm to develop a master plan. Interview will take place next Friday (Oct. 20) with the four firms that have been selected. Dean Rodriguez will share the RFQs and members are asked for initial feedback and provide suggestions and/or comments by Thursday, October 19th.
- Renovation plan – renovation continues
- Personnel Update – On campus interviews will take place next week for the two positions; Education and Social Sciences Librarians. The Collections and Scholarly Communications Librarian position has been suspended.

7. Old Business

None

8. New Business

8.1 Library Subcommittee Charge (LS 17-2)

Dean Rodriguez asked members to review the Charge of the Subcommittee.

It was suggested that Dr. Lee check with the Educational Policy Committee to see when was the last update was made to the Library Charge.

A question was raised if there was a budget for the members to review. Dean Rodriguez indicated that he has not received the current budget for the Library for member's review. He can share a preliminary and an overview of the budget at the next meeting. Holly Yu will provide an overview of pricing subscription.

Concern was raised to the lack of undergraduate student representation to the subcommittee.

The following revisions was made in the document:

Charge, Item 2 – To review proposed allocations of funds for the purchase of books, periodicals and other print and non-print materials SECURING ACCESS TO SCHOLARLY RESOURCES.

Officers and Duties, Item 1 – The officers of this subcommittee are chair and vice chair who shall be elected annually at the last meeting of the spring quarter SEMESTER by the members of the following year's subcommittee.

Officers and Duties, Item 3 – The chair shall determine by the second week LAST MEETING of the spring quarter SEMESTER the faculty replacement needs for the following year and shall so notify the standing committee chair.

Concern was also raised to the scheduled meeting time.

8.2 OneSearch Overview

Not discussed due to lack of time.

9. **Next Meeting** – Thursday, October 26, 2017 at 10:50am-12:05pm.

10. M/s/p (Stretch-Stephenson) to adjourn at 12:11pm.