



Program Review Subcommittee Minutes

PRS17-09

Date: February 15, 2018 / Time 12:15 pm – 1:30 pm

In Attendance

M. Willard (Chair); M. Hillstrom (Vice Chair); K Roberts (HHS); E Hernandez (NSS); M. Castaneda (CCOE); C. Liu (ECST); I. Brooks (ASI Liaison)

Excused Absence: R. Dean (A&L); B. Hardacre (CCOE); M Germano (EPC Liaison)

Absent B&E (2-Vacant) NSS (1-Vacant)

Call to Order

M. Willard called meeting to order at 12:25 pm.

Approval of Agenda

M/S/P

Approval of Minutes 2/1/2018

The committee reviewed and approved the minutes from 2/1/18.

Announcements

K. Brown shared with the following:

- The 26th Annual Cal State L.A. Student Symposium on Research, Scholarship and Creative Activities, is scheduled for Friday March 2, 2018.
- 3rd Annual Assessment Faire will be held on **April 6th** (10am-1pm) Golden Eagle Ballroom.

M. Willard shared that he participates in the Educational Effectiveness & Assessment Council (EEAC). He suggested that the Chair of Program Review Subcommittee could be included on the distribution list for EEAC and could attend meetings. He shared that Jessica Dennis (EEAC chair) attended an assessment conference with Provost Mahoney and Dr. Brown and that the Provost is willing support assessment, possibly through mini grants.

Review External Reviewers Reports and Develop Questions:

The committee reviewed the External Reviewers Report for Child and Family Studies. Dr. Hillstrom provided a template with proposed questions. The committee reviewed and approved the questions and template. Dr. Brown will be reaching out to CFS to schedule a time certain with the Chair and Associate Dean of CFSD.

Latin American Studies – Tabled to be discussed at next meeting.

Verbal Reports on External Reviewer Exit Meeting for Pan African Studies and Chicana/o and Latino/a American Studies

- Tabled to be discussed at next meeting.

Physics Site Visit

The committee agreed to schedule the Physics Site Visit and Program Review for Fall 2018, since no recommendations of External Reviewers have been submitted by the department.

Adjournment

Meeting adjourned at 1:30 pm.